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Volvo Group: Finance Internships 2024-25 New Hiring

Description

Volvo Group is a leading global manufacturer of trucks, buses, construction equipment, and marine and industrial engines. Our commitment to innovation, sustainability, and customer satisfaction drives us to deliver world-class products and services. At Volvo Group Southern Africa, we are dedicated to nurturing future talent and providing them with meaningful opportunities to develop their careers in a dynamic and supportive environment.

Volvo Group Southern Africa is offering an exciting graduate opportunity for a Finance Intern based in Durban. This role is ideal for a recent graduate looking to gain hands-on experience in various finance functions within a global organization. The Finance Intern will work closely with our Accounts team and report directly to the Business Control / IT Manager. This position offers valuable exposure to key areas of finance, providing a solid foundation for future career development in the finance sector.

Responsibilities

As a Finance Intern at Volvo Group Southern Africa, you will have the chance to engage in the following responsibilities:

1. Accounts Payable:

- Coordinate the end-to-end (E2E) process for accounts payable, working collaboratively with the Logistics team, AP Team, and suppliers.
- Execute master data updates in the General Ledger (GL) and Accounts Payable systems.
- Manage the once-off payment process and ensure timely and accurate processing.

2. Master Data Management:

- Execute updates and maintenance of master data in both GL and Accounts Payable.
- Coordinate the maintenance of the Rebate Register, addressing non-conforming activities and processes.

3. Training and Assessments:

- Process and capture training assessments (AMIC) to ensure accurate and up-to-date records.

4. Project Participation:

- Participate in or manage projects within the master finance area, focusing on maintaining financial governance standards and improving financial control performance.

5. Cost Deployment and Reporting:

- Provide support and participate in Volvo Production System (VPS) activities, coordinating actions for cost deployment.
- Create and manage purchase orders (P+).
- Deliver statistics and reports to authorities or other related parties as required.

6. Period End Closing:

Hiring organization

Volvo Group

Employment Type

Intern

Duration of employment

3 Months

Industry

Automotive

Job Location

Durban, KwaZulu-Natal, South Africa, 4000, Durban, KwaZulu-Natal, South Africa

Working Hours

09

Date posted

September 30, 2024

Valid through

19.07.2028

- Manage period end closing time plans and closing schedule preparation.
- Cooperate with and communicate effectively with all stakeholders involved in the closing process.

7. Audit Preparation:

- Prepare required documentation for internal and external audits.
- Ensure compliance with internal control requirements and work instructions.

8. Process Improvement:

- Prepare and update work instructions, forms, and spreadsheets for accounting personnel.
- Actively participate in process standardization initiatives to improve efficiency and effectiveness.

Qualifications

- **Education:** Completed BCom Accounting degree or an equivalent qualification.
- **Skills and Competencies:**
 - Ability to use initiative and work independently.
 - Strong team player with a collaborative approach.
 - Highly organized, structured, and deadline-driven.
 - Self-motivated with a proactive attitude.
 - Excellent written and verbal communication skills.
 - Strong interpersonal skills and the ability to build effective working relationships.
 - Proficiency in computer literacy, particularly in Excel (effective use).

Job Benefits

At Volvo Group Southern Africa, we believe in investing in our future leaders. This internship offers you the opportunity to gain practical experience, develop key skills, and build a strong foundation for your career in finance. You will work in a supportive and dynamic environment, surrounded by professionals who are committed to your growth and development.

Contacts

If you are a motivated and dedicated individual with a passion for finance, we encourage you to apply for this exciting opportunity. Please submit your resume and a cover letter outlining your qualifications and career aspirations.

Volvo Group Southern Africa is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.