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Public Protector South Africa: Internships 2024

Description

Public Protector South Africa is offering internship opportunities for highly motivated individuals interested in gaining practical experience in the field of public administration and governance. As an intern, you will have the opportunity to work alongside experienced professionals in our various departments, contributing to the mandate of promoting good governance and investigating maladministration in the public sector.

Responsibilities

- Assist in conducting research and analysis related to investigations into complaints of maladministration and improper conduct.
- Support the preparation of reports, briefs, and presentations on findings and recommendations.
- Participate in administrative tasks, including data entry, document management, and filing.
- Attend meetings, workshops, and training sessions to enhance understanding of the Public Protector's role and responsibilities.
- Collaborate with team members to contribute to the overall objectives of the organization.

Qualifications

- Currently enrolled in or recently graduated from a relevant undergraduate or postgraduate degree program (e.g., Law, Public Administration, Political Science, or related fields).
- Strong analytical and research skills with attention to detail.
- Excellent verbal and written communication skills in English.
- Ability to work independently and as part of a team in a dynamic environment.
- Demonstrated interest in public administration, governance, and social justice issues.
- Proficiency in MS Office applications (Word, Excel, PowerPoint).

Job Benefits

- Duration: The internship program typically runs for a period of 12 months.
- Benefits: This internship offers valuable hands-on experience, mentorship from seasoned professionals, and opportunities for personal and professional development in the public sector.

Hiring organization

Public Protector South Africa

Employment Type

Intern

Duration of employment

3 Months

Industry

Public Sector

Job Location

Rustenburg, North West, South Africa, 0299, Rustenburg, North West, South Africa

Working Hours

09

Date posted

September 19, 2024

Valid through

03.07.2028

Contacts

Interested candidates should submit a detailed CV, cover letter outlining their interest in the internship, and academic transcripts via email. Shortlisted candidates will be contacted for interviews.

Public Protector South Africa is committed to promoting diversity and equal opportunity. We encourage applications from qualified individuals of all backgrounds.