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Government Employees Pension Fund (GEPF): Internships 2024 Latest Hiring

Description

The Government Employees Pension Fund (GEPF) is Africa's largest pension fund, providing retirement and other benefits to government employees in South Africa. With a commitment to excellence, GEPF plays a crucial role in ensuring the financial security of its members and their dependents. The fund is dedicated to delivering value through efficient, effective, and customer-centric services.

GEPF offers a dynamic and enriching internship program designed to provide aspiring professionals with hands-on experience in the public sector pension industry. Interns will have the opportunity to work alongside experienced professionals, gaining valuable insights and contributing to meaningful projects that impact the lives of GEPF members.

Responsibilities

- Assist in the day-to-day operations of various departments within GEPF.
- Conduct research and analysis to support ongoing projects and initiatives.
- Prepare and present reports, presentations, and other documentation as required.
- Collaborate with team members to develop and implement strategies for process improvement.
- Provide administrative support, including data entry, filing, and record keeping.
- Participate in training and development sessions to enhance professional skills.

Qualifications

- Currently enrolled in or recently graduated from a degree program in Business Administration, Finance, Economics, Human Resources, Information Technology, or a related field.
- Strong academic performance and a genuine interest in the public sector and pension industry.
- Excellent verbal and written communication skills.
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint).
- Strong analytical and problem-solving abilities.
- Ability to work both independently and as part of a team.
- Demonstrated commitment to integrity, professionalism, and customer service.

Job Benefits

- Hands-on experience in a leading public sector pension fund.
- Mentorship and guidance from experienced professionals.
- Opportunity to network and build professional relationships.
- Stipend to cover living expenses during the internship period.
- Potential for future employment opportunities within GEPF.

Hiring organization

Government Employees Pension Fund

Employment Type

Intern

Duration of employment

3 Months

Industry

Financial Services

Job Location

Pretoria, Gauteng, South Africa, 0001, Pretoria, Gauteng, South Africa

Working Hours

09

Date posted

September 19, 2024

Valid through

15.07.2028

Contacts

Interested candidates are invited to submit their resume, cover letter, and academic transcripts. In your cover letter, please explain your interest in the GEPP Internship Program and how it aligns with your career goals.